



Registration

2018-2019

Child's Name _____

Child's Birthdate _____

Please return completed form OR register online at humcpreschool.com/registration-paperwork.

Street Address

City, State, Zip

Home or Primary Phone Number

Family Email Address(es)

PARENT 1

Name:

Cell phone:

Work phone:

Employer:

PARENT 2

Name:

Cell phone:

Work phone:

Employer:

If we need to reach a parent during the school day, which parent should we contact first?

Circle One : Parent 1 Parent 2

EMERGENCY CONTACT INFORMATION

In case of emergency and parents cannot be reached, list person(s) who are authorized to pick up your child.

Emergency Contact #1

(name, relationship, phone number) _____

Emergency Contact #2

(name, relationship, phone number) _____

Emergency Contact #3

(name, relationship, phone number) _____

Please describe any special health or medical problems, including allergies, your child may have. Please make sure these issues are also documented on your child's health form.

Does your child receive support services (PT, OT, Speech, Early Intervention)? ☐ Yes ☐ No

Our goal is to be inclusive and supportive. If you checked yes, you will be contacted regarding your child's specific needs to determine eligibility and to develop support strategies to ensure his or her success in our program.

Enrollment Options

STEP 1: Choose 9 month or 12 month option

☐ **9 Month Preschool**
September 10, 2018 - May 23, 2019

OR

☐ **12 Month Preschool**
Includes school year, summer, and camps
May 29, 2018 - May 23, 2019

STEP 2: Choose which core 9:30-12:30 program your child is eligible for, based on his or her age on September 30, 2018.

Infant Program

Birth - 1 year

Check any:

- ☐ Mondays
- ☐ Tuesdays
- ☐ Wednesdays
- ☐ Thursdays
- ☐ Fridays

Toddler Program

1-3 year olds

Check only one:

- ☐ Monday & Wednesday
- ☐ Tuesday & Thursday
- ☐ Monday, Wednesday, & Friday
- ☐ Tuesday, Thursday, & Friday
- ☐ Monday through Thursday
- ☐ Monday through Friday

Pre-Kindergarten Program

4-5 year olds

Check only one:

- ☐ Monday through Thursday
- ☐ Monday through Friday

STEP 3: OPTIONAL...Choose the days you need **Extended Care** for your child.

Morning Program (8:00am-9:30am)

Check any:

- ☐ Mondays
- ☐ Tuesdays
- ☐ Wednesdays
- ☐ Thursdays
- ☐ Fridays

Afternoon Program (12:30pm-5:30pm)

Check any:

- ☐ Mondays
- ☐ Tuesdays
- ☐ Wednesdays
- ☐ Thursdays
- ☐ Fridays

Volunteer and Employment Opportunities

Please indicate if either parent has an interest in these volunteer opportunities at school.

- ☐ Serving as a room parent
- ☐ Participating in the Preschool Parent Committee
- ☐ Sharing a special talent with the school _____

Please indicate if you have interest in these employment opportunities.

- ☐ I would like to work as a substitute teacher
- ☐ I would like to be notified of job openings in the preschool.

Tuition Information

	Child younger than 1 year on 9/30/2018	Age 1 year by 9/30/2018	Ages 2-3 years by 9/30/2018	Ages 4-5 years by 9/30/2018
Registration Fee (non-refundable)	\$100	\$100	\$100	\$100
Activity Fee (non-refundable)	N/A	\$50 due October 1	\$60 due October 1	\$70 due October 1
Monthly tuition for Core Program (9:30-12:30)	1 day/week=\$117 2 days/week=\$213 3 days/week=\$305 4 days/week=\$389 5 days/week=\$467	2 days/week=\$185 3 days/week=\$265 4 days/week=\$335 5 days/week=\$405	2 days/week=\$158 3 days/week=\$229 4 days/week=\$282 5 days/week=\$335	4 days/week=\$250 5 days/week=\$300
Morning Care Fee (8:00-9:30)	\$8 per hour. Arrange times with Director.	\$9 per day	\$8 per day	\$8 per day
Afternoon Care Fee (12:30-5:30)	\$8 per hour. Arrange times with Director.	\$30 per day	\$25 per day	\$25 per day
Full-Time Care: Both morning and afternoon extended care Monday-Friday	\$225 per week	\$155 per week	\$135 per week	\$135 per week

Discounts

- Current preschool families receive \$25 off of the registration fee by registering before January 31, 2018.
- Sign-up for both morning and afternoon extended care on the same day and save \$3 per day (applies to part-time only because this discount is already applied to the full-time pricing above).
- Families who sign-up for 12-month care may go on vacation during June, July, or August and suspend their extended care fees for up to 2 calendar weeks (Monday through Friday only). 30 days notice is required to receive this discount.

Required Permissions and Signatures

- I give my permission for my child's name and information to be published in the student directory which is only distributed to parents of children in our program.
- I understand that the school requires 30 days notice for all withdrawals and that during this 30 day period, I am responsible for all tuition.
- I grant permission for emergency medical treatment to be authorized by a preschool representative in the event of an emergency if deemed medically necessary and parents cannot be reached.
- Tuition is based on 9 or 12 months, depending on your program of choice. Tuition is payable in 9 or 12 equal payments. For the 9-month program, payment is due on the 1st of the month, one month in advance (i.e. September payment is due August 1). For the 12-month program, payment is due on the 1st of the month for each month (i.e. September payment due September 1).
- Full monthly payment is required whether or not the child attends the program. Credit will not be given for sick days, vacations (other than as described in "discount" section above), unforeseen emergencies, weather closures, holidays, or professional development days as noted on the school calendar. Please consult the school calendar carefully.

I understand and agree to all of the above registration policies and information.

Parent Signature

Date