



Where learning  
and fun become one.

Huguenot United Methodist Church Preschool  
10661 Duryea Drive • Richmond, Virginia 23235  
804-272-1704 • *Debbi Heist, Director*

## APPLICATION FOR EMPLOYMENT

Date \_\_\_\_\_

Name \_\_\_\_\_

Home and E-mail Addresses \_\_\_\_\_

\_\_\_\_\_

Telephone \_\_\_\_\_ SS Number \_\_\_\_\_

Ages you prefer to work with: 1-2 (CMO) \_\_\_\_\_ 3-5 (Preschool) \_\_\_\_\_

Would you be interested in working as a substitute teacher for our school? \_\_\_\_\_

Circle Days Available: Monday Tuesday Wednesday Thursday Friday

### EDUCATIONAL BACKGROUND

Graduated from which High School? \_\_\_\_\_

College \_\_\_\_\_

Major \_\_\_\_\_ Degree Completed? \_\_\_\_\_

Continuing Education \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## EMPLOYMENT RECORD

Previous Employer	Type of Work Performed	Dates
1.		
2.		
3.		

Volunteer Experience with Children:

### REFERENCES

1. Name	Phone Number
Address	
2. Name	Phone Number
Address	
3. Name	Phone Number
Address	

I give permission for my references and previous employers to be contacted related to this job application.

Signed \_\_\_\_\_ Date \_\_\_\_\_

### **MISSION STATEMENT**

Our mission at Huguenot UMC Preschool is to prepare your child for a lifetime of successful learning. Our developmentally appropriate program supports your child's growth in a safe, nurturing, family-oriented environment.

Huguenot UMC Preschool does not discriminate on the basis of race, color, national or ethnic origin, gender, disability, veteran status or age in the administration of any of its educational programs, admissions policies, scholarship programs, and other school-administered programs or in employment.